



### Registration & Appeals Committee

Date: THURSDAY, 12 MAY 2016

- Time: THE MEETING WILL COMMENCE AT 7.45 PM OR UPON THE RISING OF THE APPOINTMENTS COMMITTEE MEETING, WHICHEVER IS LATER
- Venue: COUNCIL CHAMBER -CIVIC CENTRE, HIGH STREET, UXBRIDGE UB8 1UW
- MeetingMembers of the Public andDetails:Press are welcome to attendthis meeting

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This Agenda is available online at: <a href="http://modgov.hillingdon.gov.uk/ieListMeetings.aspx?CId=129&Year=2016">http://modgov.hillingdon.gov.uk/ieListMeetings.aspx?CId=129&Year=2016</a>

Putting our residents first

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#### **Councillors on the Committee**

To be determined

# Useful information for residents and visitors

#### Travel and parking

Bus routes 427, U1, U3, U4 and U7 all stop at the Civic Centre. Uxbridge underground station, with the Piccadilly and Metropolitan lines, is a short walk away. Limited parking is available at the Civic Centre. For details on availability and how to book a parking space, please contact Democratic Services. Please enter from the Council's main reception where you will be directed to the Committee Room.

#### Accessibility

For accessibility options regarding this agenda please contact Democratic Services. For those hard of hearing an Induction Loop System is available for use in the various meeting rooms.

#### Attending, reporting and filming of meetings

For the public part of this meeting, residents and the media are welcomed to attend, and if they wish, report on it, broadcast, record or film proceedings as long as it does not disrupt proceedings. It is recommended to give advance notice to ensure any particular requirements can be met. The Council will provide a seating area for residents/public, an area for the media and high speed WiFi access to all attending. The officer shown on the front of this agenda should be contacted for further information and will be available at the meeting to assist if required. Kindly ensure all mobile or similar devices on silent mode.

Please note that the Council may also record or film this meeting and publish this online.

#### **Emergency procedures**

If there is a FIRE, you will hear a continuous alarm. Please follow the signs to the nearest FIRE EXIT and assemble on the Civic Centre forecourt. Lifts must not be used unless instructed by a Fire Marshal or Security Officer.

In the event of a SECURITY INCIDENT, follow instructions issued via the tannoy, a Fire Marshal or a Security Officer. Those unable to evacuate using the stairs, should make their way to the signed refuge locations.



## Agenda

- 1 Election of Chairman
- 2 Election of Vice Chairman